#  *CURRICULUM VITAE*

**Objective: Looking for a senior level challenging position in the area of Contracts/Projects Management**

## PERSONAL DETAILS

### Name : DEB PRASANNA CHOUDHURY

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**Nationality/Gender**: Indian/Male

##### **QUALIFICATIONS**

* Doctor of Philosophy (PhD) (Specialization: Strategic Management), 2010, Banasthali University, India.
* Doctorate in Business Administration (Specialization: International Business),2000, California Southern University(SCUps), U.S.A.
* Doctorate in Education, 2019, Atlantic International University, USA
* Doctor of Medicine (Alternative Medicine), 2017, Alternative Medical Council,India

* Master of Business Administration (MBA),1993, Henley Management College/Brunel University, England, U.K.
* Master of Science in Law, 2004, California Southern University(SCUps), USA
* Bachelor of Engineering in Mechanical Engineering,1980, State University of New York, Stony Brook,New York, U.S.A.
* Bachelor of Arts in Economics, 1980, State University of New York, Stony Brook, U.S.A.
* Professional Graduate Certification in Corporate Sustainability & Innovation, 2016, Harvard University, USA
* Post Graduate Diploma in Purchase Management, 1999, MSPI, New Delhi, India.
* Certified Corporate Director, Institute of Director, India

**Diplomas and Certificates :** International Contracts Management&Law; Risk Management & Insurance; Purchasing & Supply Chain Management; Value Engineering; Business Process Re-Engineering; Project Management.; Budgeting & Cost Control; Intellectual Property & Arbitration; Balanced Score Card/KPI; Leadership; International Marketing; Public Private Partnership;Claims Management; FIDIC Contract; Certified Lean Sigma Green Belt; Quantity Surveying etc.

**Computer Literacy:**

Working knowledge of SAP, Maximo, Oracle,MS-Project, MS-Excel, MS-Access, MS-Word, MS-Exchange, MS-Power Point, Lotus Notes; other Application Software

**PROFESSIONAL FELLOWSHIPS and MEMBERSHIPS:**

* Fellow of the Chartered Institute of Procurement and Supply(UK)(FCIPS)
* Member of the American Society of Mechanical Engineers
* Fellow of the Chartered Management Institute(UK) (FCMI)
* Fellow of the Institute of Directors (FIOD)

**PROFESSOR/CONFERENCE SPEAKER (for the past 10 years)**

* Speaker on Projects and Contracts Management in International Conferences.
* Part-time professor and corporate trainer for MBA,ACCA,Procurement&Supply Chain

**Author/Publication:**

i)Written a book titled: “Strategic Planning and Management of Nonprofit Organizations and NGOs – Theory, Practice, Research and Cases”, Publisher: Asian Books Publications, New Delhi, 2011

ii)Written a book titled: “Sustainability Management”, 2018, Zorba Books, New Delhi

iii)Published Article on “Sustainable Organization and Operational Impact” , International Journal of Management, July, 2016.

# SUMMARY OF EXPERIENCE

Thirty five (35) years experience in contracts, supply chain and project management related to industrial oil & gas and petroleum industries in major organizations in Middle East, India & USA.

**Employment History:**

1. Gulf Oil and Gas/GDI, Contracts and Legal Director/Head of Systems and Contracts Management, UAE (Nov. 2016 to Present)
2. Abu Dhabi Gas Development Co.(ADNOC Group), Manager/Team Leader, Contracts &Procurement (2014 - 2016)
3. TATA Group(TATA Projects Ltd.)(India),Vice President& Head, Contracts & Risk(2011–2014)
4. Abu Dhabi Oil Refining Co. (TAKREER) (UAE) (Head, Contracts Section) (2003 to 2011)
5. TECHNIP (France / UAE) ( Projects Contracts Manager) (2001 to 2002)
6. Abu Dhabi Gas Liquifaction Co.(UAE)(Head of Contracts & Head of Materials & Contracts Support) (1996 to 2001)
7. Kuwait Oil Co (Kuwait) ( Senior Contracts Engineer/Specialist) (1992 to1996 AND 1988 to1990)
8. Reliance Industries Ltd. (India) (Senior Project Engineer)(1991 to1992)
9. Arabian Oil Co. (Saudi Arabia/Japan)) (Contracts Control Engineer) (1983 to1988)
10. Russell Plastics Technology Inc.(USA) (Project Engineer) (1982 to1983)
11. Lunn Industries Inc.(USA) (Project Engineer) (1981)

**Major Areas of Experience and Achievements:**

* Developing and implementing contracts and procurement management strategy based on and in line with Company Mission and Vision. Worked with Projects of value of US$10 Billion.
* Engaged in Leadership role in Procurement and Contracts function in major MNCs
* Designing and developing organization structure, systems and processes to ensure proper implementation of strategies and for effective and efficient operations.
* Feasibility studies, supply chain planning and analysis, strategy development and risk analysis.
* Strategic sourcing and Pre-qualification of contractors and suppliers. Contract management. Sustainable procurement.
* Preparation and evaluation of tender/contract documents from legal, technical, commercial and financial aspects, 3Rs, bid evaluation , negotiation(best price, delivery and terms), contracts administration and auditing, cost control, change management and close out of all types of contracts such as: engineering, consultancy/FEED, profit improvement, E&P, drilling, production sharing, civil/bldg & road construction,upgrade of petrochemical facilities, pipe laying, major overhaul, IT/software maint., marine works, PPA, manpower supply, equipmenthire/maintenance, catering, insurance, logistics etc.
* Responsible for achieving Balanced score card objectives in terms of financial goals, internal process goals, customer satisfaction goals and training and innovation goals in line with Company mission.
* Dealt with international contracting bodies such as FIDIC, NEC, ICE, INCO, UNCITRAL and ICB.
* Business development. Bid package preparation for major FEED, Consultancy, EPC and EPCM projects. Subcontractor selection and administration. Analyzing & entering into partnership/consortium agreement.Negotiating contracts terms and conditions. EPC contract administration and management. Risk assessment and management during tendering stage and project execution stage.
* Preparing and defending Extension of Time and Extra Cost Claims. Claims analysis, Dispute resolution & attending arbitration cases. Ensuring effective contract close out.
* Experienced in different types of contracts and contracts strategies such as: FEED, EPC, EPCM, Design & Build, Management contracting, Master and Long Term Supply Agreements, MOUs, Consortium and JVs, Shareholder Agreement, Article of Associations, Distribution Agreement, BPO, Service Orders, GMP, FFP, BOQ,Target cost, Incentive contracting, reimbursable, re-measurable,T& M, Systems contracting, IQID, Partnering/aliancing, Outsourcing, Distribution & Investment consultancy Agreements etc.
* Bid/No-Bid analysis, Proposal preparation and contracts and risk management for major EPC projects
* Worked under different organization structures/environment such as line, matrix, EPCM, Projects, PMC as well as for both clients and contractor/consultant. Worked in both onshore and offshore. Designing organization structure and Business process Re-Engineering for corporate strategy implementation. Developed and implemented PPP models and BOOT Contracts
* Developing and implementing supplier/vendor management system. Contractor & supplier performance measurement & rating. Contractor and vendor development. Supply chain management.
* Developing purchasing strategy based on spend analysis of vendors/suppliers and contractors
* Budget preparation and monitoring. Monitoring CTC (Cost to Complete) and Control Budget
* Claims identification, claims assessment/valuation and claims negotiation.
* Developing and implementing company’s procurement and contracts procedures and policies.
* Developing and implementing Business Process Improvements (e.g. value engineering, Value for Money), KPIs, Service Level Agreements and Benchmarking within budget and schedule.
* Procurement of high value equipment and materials such as capital, stock, spares and consumables
* Reviewing Supply Chain Efficiency & Supply Chain Management process. Reviewing insurance policy
* Inventory optimization, warehousing, logistics support and sale of surplus assets.
* Managerial and supervisory experience of multinational and multicultural organizations and workforce in many countries. Appraisal of employee performance and training needs. Training of employees.
* Works as a subject matter expert (SME) for job evaluation and grade assessment.
* Marketing of Liquified Natural Gas(LNG) and negotiating and preparing LNG sales contracts.
* Incorporation of companies in UAE Free Zones
* Conference Speaker & Professor for MBA, ACCA, BTEC and Chartered Institute of Procurement & Supply Chain Management and Sustainability courses.

**DETAILED EXPERIENCE**

1. **COMPANY: Gulf Oil & Gas (Gogas) LLC., UAE**

 **November, 2016 to Continuing**

 **POSITION HELD AND DUTIES:**

**Contracts & Legal Director (Head of Systems and Contracts Management):**

Heads the Contracts and Legal Dept. Develops and enhance the Company’s ability to identify and understand contractual, commercial and legal risks and issues at an early stage and use best practice to consistently manage and resolve these risks and issues. Reviews project risks and opportunities with Project Managers and implements actions. Support the Projects Departments on technical, legal and commercial issues for effective management of projects. Reviews Company’s operational systems and processes and recommends and implements improvements.

Advises and executes change management proposals. Identifies, prepares and submits claims to clients for Extension of Time and Extra cost claims as well as analyses and defends Company on Subcontractor claims. Dispute resolution with subcontractors and clients. Conducts project progress audits for meeting project objectives and project compliance requirements. Preparing and defending extra time and cost claims.

Prepares subcontract documents and negotiates with subcontractors and clients on commercial, legal and contractual issues. Reviews Company’s business processes and systems and advises on improvements and enhancements for effective and efficient operations. Strategizing, drafting and managing Distribution Agreement, Articles of Association, Joint Venture, Share Holder and Confidentiality Agreements, Board Resolutions and MOUs. Incorporation of new Companies at Free zones such as: Abu Dhabi Global Market.

Reports to Chief Executive Officer

**2.COMPANY: Abu Dhabi Gas Development Co. (ADNOC Group)**

 **June 2014 – August, 2016**

**POSITION HELD & DUTIES:**

**Manager/Team LeaderProcurement and Acting Manager Project Services :**

Strategic procurement and ensure that the procurement of goods for Projects complies with corporate policies and regulations and specifically in accordance with requirements and procedures described in the Procedure Manual which optimize procurement spend. Assist in the development and implementation of procurement strategies, negotiation of major procurement contracts and timely delivery of supplies for Projects. Also assist in minimizing value of stock holding, authorizing or recommending stock write-offs and write-ones within the sphere of activity.

Support the development of procurement plans and strategies for Projects materials.

Develops strategies for procurement of materials , projects and services. Prepare tender documentation, reviews tenders and preparing bid evaluation and provide administrative support to tendering process.

Provide input to contractor performance feedback report

Assist in establishing overall procurement strategy in line with the business objectives, mission and strategic plan of the Company.

Assist in directing and controlling the preparation of the annual operating and capital budget, controls expenditure and ensures the appropriate justification for variances.

Advises Management on technical and commercial matters related to procurement, stock control and transportation policies, procedures and submits recommendations as required.

Ensures that appropriate processes and systems are developed and maintained so that all procurement and contract activities meet the commercial and ethical requirements of Al Hosn Gas and also by implementing procedure manual.

Ensures that maximum value is delivered by leveraging all aggregations opportunities across all budget streams.

Assist in the preparation and presents budget submissions for procurement operating and manpower requirements.

Assist in the department’s participation in tender’s activities to ensure that all contact documents are consistent with Company requirements and professional standards.

Reviews all requisitions for selected, critical commodity groups to ensure that adequate and appropriate Quality Assurance and Inspection Requirements have been applied. Coordinates with third party inspection of Projects procurement of critical equipment.

Follows up procurement and contract activities by reviewing and endorsing purchase orders and contracts for approval, quotations for orders within own financial authority (if any). Involved in sustainable procurement.

Performs other similar or related duties as assigned such as providing a management information service on contractors, contracting and performance of contractors, as and when required.

Reviews and evaluates Claims (in the range of $500 Million) contractually, technically

and legally and dispute resolution of major EPC projects.

Member of the PhD/Innovation Council and contributes to new ideas and development

of Company’s interest.

Reports to Senior Vice President – Projects.

1. **COMPANY :TATA Group, TATA Projects Ltd. Hyderabad, India**

 **PERIOD : December, 2011 to November, 2014**

**POSITION HELD & DUTIES :**

**Vice President and Head, Contracts and Risk**

Heading and managing the central Contracts & Risk Dept. and providing contracts and risk management services to all the Strategic Business Units of TATA Projects namely: Power Generation, Transmission & Distribution, Oil & Gas, Railways, Quality Services, Mining & Minerals, Urban Infrastructure and Water & Waste Water. Involved in both pre-award and post award stages of Tender/contracts of major EPC and EPCM projects. Risk Assessments and Mitigation Strategies; Identification and Resolution of Disputes with Customers and Suppliers / Contractors; Reviewing customer documents for bidding, analysis & deciding on bid/no-bid situations. Involved in Business development activities. Implements and ensures SLAs with SBUs are met.

Responsible for achieving Balanced score card objectives in terms of financial goals, internal process goals, customer satisfaction goals and learning and innovation goals in line with Company mission. Contract administration and close-out with Customers and Supplier / contractors/ subcontractors. Claims analysis and claims Management and arbitration.Ensures compliance with TATA Business Excellence Models.

Extend support in submission of commercial and technical bids to Strategic Business Units after detailed evaluation by way of Risk Analysis. Plan risk mitigation during contract execution especially with respect to contractual matters relating to Client and other agencies involved in project execution. Reviewing risk registers.

Assess, submit details, negotiate and finalize terms & conditions relating to Contract agreement and Variation with Clients as well as the extra claims of major suppliers/ contractors including matters relating to dispute/arbitration.

Drafting Contract agreement and signing. Attending arbitration cases.
During execution, monitor risks particularly commercial and financial Risks and mitigate. Also monitor cost control with sanctioned capital budget and settle contract variations with respect to the client and other contracting agencies. Develop Public Private Partnership(PPP) contracts and T&Cs. Negotiating and Drafting agreement for NDA, MOU, JV, Consortium,strategic alliances for participating in bidding and subsequently, executing projects in and outside India and with foreign clients.

Continuously monitor progress of project and keep check on supplies and site works and identify areas of concern/drop in target set and take suitable corrective step at appropriate time so as to arrest failures and prevent Liquidated damages. Monitor CTC (Cost to Complete) and Control Budget. Carry out delay analysis and extra work claims.Effectively close out contracts and projects.

Participate in monthly project and operations review meetings and challenge and advise the projects and operations as necessary on commercial, legal and contractual matters. Subcontract selection and administration.

Redesigned the organization structure and re-engineered the business process of Contracts & Risk Dept. to efficiently and effectively meet the mission of the organization. Developed and implemented Contracts management, Claims management and risk management systems.

Directs &supervises the activities of all Contracts & Risk Department staff consisting of managerial, technical and administrative staff. RecruitsDepartmental staff of all levels. Appraises employee performance and identifies training needs.

Participates in Business Excellence programs and attends strategic meeting at top management level.

Reports to Managing Director.

1. **COMPANY : Abu Dhabi Oil Refining Co. (TAKREER)Abu Dhabi,**

**UAE**

**PERIOD : March, 2003 –November, 2011**

**POSITION HELD & DUTIES :**

**Head, Contracts Section**

Develops optimal contracting strategies, procedure and terms & condition. Contract planning and analysis. Monitors and controls performance and progress against set targets and objectives and takes remedial actions.

Prequalification of Contractors. Conducts techno-commercial evaluation of bids. Involved in risk analysis, contracts administration and claims analysis.

Preparation of tender and contract documents from legal, technical and commercial aspects, contracts negotiation (best price, delivery and terms),and auditing, cost control, change management and close out of all types of contracts such as: engineering, consultancy/FEED, profit improvement, civil/bldg. and road works, construction/upgrade of petrochemical facilities, pipe laying, major overhaul, maintenance, IT Strategy, marine works, technology transfermanpower supply, equipment rental/maintenance, software maintenance, catering, insurance, logistics/freight forwarding, Power Purchase Agreement. Attends tender board and Projects reviewmeetings.

Develops and reviews supply chain efficiency. Uses MAXIMO /ORACLEsystem. Develops and implements KPIs & Business Process Improvement schemes. Supervises the work of senior engineers, engineers and other staff.

Works as subject matter expert(SME) for job evaluation and grade assessment.

1. **COMPANY : TECHNIP Abu Dhabi, U.A.E/France**

**PERIOD : July, 2001 – Sept., 2002**

**POSITION HELD & DUTIES :**

**Projects Contracts Manager**

Responsible for developing contract strategy, prequalification of contractors and suppliers, preparation and issue of all tender documents, bid evaluations, negotiations, recommendations for award and preparation of contracts under various organization structures, and clients (BP, Shell, Anadarko etc). Writing Variation Orders, claims analysis, cost control including preparing cost reports, checking invoices and contract close out. Writing and assessing Field Service Orders. Procurement of equipment and materials including assessing Purchase Requisitions, issuing tenders, bid evaluation, negotiating best prices and delivery, issuing Purchase Orders and expediting. Financial, technical and commercial evaluation of bids.

Business development and marketing for EPC contracts. Proposal and bid package preparation for major oil and gas FEED, EPC and EPCM projects. Preparing MOUs, Consortium and Joint Venture Agreements.

Tendering, evaluation, preparation and administration of subcontracts.

Contracts administration and management of all types of contracts and projects (onshore and offshore). Commercial compliance of projects.

Have been involved in projects such as: FEED, Oil Facilities Upgrade, Construction and maintenance of Offshore Facilities, Classification/ Certification services, Geophysical/Geotechnical survey, Consultancy and Engineering services, Overhaul/maintenance of Cranes and heavy equipment, Marine Works, Pipe laying, Civil construction, Freight Forwarding.

Independently handles and manages contractual, legal and commercial aspects of all Projects. Coordination with clients, contractors, subcontractors, vendors, consultants, project team and corporate Departments. Initiating and implementing Business Process Improvement schemes.

1. **COMPANY : Abu Dhabi Gas Liquefaction Company Ltd. (ADGAS)Abu Dhabi, U.A.E**

**PERIOD : October, 2000 – July, 2001**

**POSITION HELD & DUTIES :**

**Head of Materials & Contracts Support**

Directs and manages the activities of Materials and Contracts Support Dept. by providing support to Materials & Contracts Division. Responsibilities include developing procurement strategies and strategic sourcing and procurement of large no. of materials, spares and capital equipment, LTSA. Provides support on inventory optimization and surplus assets sales.

Implemented a supplier management system with a view to cost reduction involving spend mapping, catalogue management , supplier development, quality audits, supplier performance rating and alternative sourcing. Prequalifies suppliers based on risk assessment. Develops methods to improve relationships with Suppliers for better performance. Maintains supplier and contractor information systems. Involved in implementation of e-procurement and surplus assets sales through web. Tendering and negotiation for procurement of high value equipment and materials such as: static and rotary equipment, package equipment, DCS, Fire & Gas systems, switch gears, instrumentation items, piping and fabricated items, spares, consumables, MROs etc.  Reviewing Supply chain management process.

Provides materials management systems(SAP) support. Involved in functional requirement analysis, systems review and improvement with regard to SAP. Involved in use of SAP at functional level(MM).

Registers and prequalifies contractors for works and services and surveys contractors. Provides support and advise on contract structure, strategy and development on major projects and services.

Providing logistics support activities with respect to store operations involving planning and control of receipt/flow of materials to/from Company’s plant (Das Island), storage of materials, disposal of ADGAS surplus materials, freight and custom clearance for ADGAS materials, transport arrangement and responding to all relevant vital/urgent requirement for LNG plant. Maintaining logistics information system through SAP and CTS. Worked in both onshore and offshore.

Formulates and implements business process improvement strategies (e.g. value engineering, customer satisfaction) and plans within target schedule and cost. Develops and implements strategies for supply chain management.

Establishes benchmarks for quality improvement and performance measurement with regard to purchasing, contracts and materials. Advises on commercial best practices. Verification of User Depts. Compliance with company contracting and procurement policies and procedures.

Directs and supervises the activities of all Materials & Contracts Support Department staff consisting of managerial, technical and administrative staff in a multicultural and multinational environment. Recruits Departmental staff of all levels. Appraises employee performance and identifies training needs and trains UAE nationals.

Prepares various reports on Departmental activities for Management review. Exercises financial authorities at the level established by Management. Prepares and monitors various outsourcing contracts under the Department.

1. **COMPANY : Abu Dhabi Gas Liquefaction Company Ltd. (ADGAS)Abu Dhabi, U.A.E**

**PERIOD : July, 1996 – Oct, 2000**

**POSITION HELD & DUTIES :**

**Head of Contracts/Contracts Manager**

Directs and manages the activities of Contracts Department. Engaged in feasibility studies, risk analysis (pre and post contract activities), developing Project/Contract strategy, planning, preparation, tendering, contract administration and cost control of all construction (EPC/EPCM), facilities maintenance, term overhaul/shutdown, supply, FEED/engineering, information technology, telecom, maintenance of equipment/facilities, logistics, stores/materials handling, catering, LTSA/LTPA and other types of projects and services contracts and MOUs. Evaluates bids from commercial and technical aspects and negotiates with Contractors. Prepares Change Orders for effective change management. Recommends contract awards based on sensitivity/risk analysis and value engineering approach. Develops model forms of Contract (including based on FIDIC & NEC), Company contract policy, standards and guidelines. Assesses and writes Service Orders. Measures contractor performance. Advises User Departments and Management on all Contract related matters. Involved in claim analysis and dispute resolution and advises Management on claims matter and arbitration. Formulates proposals for Management approval on the standardization of services requested by User Departments. Verification of User Depts. Compliance with company contracting policies and procedures. Conducts customer satisfaction survey to ensure User Depts. Satisfaction and prepares and enforces Service Level Agreement. Initiates, develops and implements strategies for business process improvement. Worked in both onshore and offshore.

Directs and supervises the activities of all personnel in the Contracts Dept. including all managerial, technical and administrative staff in a multinational and multicultural environment. Exercises financial authority at the level established by Management. Budget preparation and monitoring. Financial and commercial evaluation of bids.

Participates in Main Purchase and Contracts Committee Meeting of ADGAS and prepares and submits the Committee’s recommendation for Shareholder’s approval. Heads Contracts Performance Review Committee meetings. Maintains and updates registered list of Contractors prequalified for tendering purposes. Interviews prospective Contractors for registration purposes. Develops methods to improve relationships with Contractors for better performance. Maintains and updates Contracts Information System (SAP) on Contractors, Contracting activities and performance of Contractors. Prepares Monthly Contracts Progress Reports. Appraises employee performance and identifies training needs of personnel and trains UAE Nationals. Recruits Departmental staff of all levels.

**LNG Marketing:**

Involved in marketing of Liquefied Natural Gas (LNG) including Sales & Purchase Contract negotiation and preparation, risk analysis, visits to customers/buyers, preparing reports and Annual Delivery Plan, developing marketing strategy, market analysis and research and claims and dispute resolution.

1. **COMPANY : Kuwait Oil Company, Kuwait**

**PERIOD : Mar,1992 – Jul,1996 and Aug,1988 – Aug,1990**

**POSITION HELD & DUTIES :**

**Senior Contracts Engineer/Specialist**

Responsible for all aspects of contract development including developing contract strategy, requirement analysis of contracts, planning pre tender and pre-contract stages, advising on method of tendering, allocation and evaluation of risks, preparation of tender documents and service agreements from legal, technical and commercial aspects. Ensuring that contracts are prepared in accordance with Company policy and dealing with terms and conditions of international bodies such as FIDIC and NEC. Prequalification and classification of Contractors (international and Local). Liaising with Company’s Legal, Insurance, Audit and multi-disciplinary executing departments as well as with Contractors. Conducting pre-tender meeting and site visits and writing supplementary letters. Evaluation of bids(technical & commercial). Conducts contracts negotiation and finalisation. Writing monthly tender status reports. Contract administration and contract close out. Involved in establishing and improving Contract Policy and Procedure of the Company.

Scrutinising Variation Order Requests and writing Variation Orders for effective change management. Preparing Memorandum of Agreement and Variation Orders to reactivate terminated contracts due to Gulf War. Analysing and resolving claims and disputes including Gulf War related claims. Advising and coordinating with executing Departments and Contractors (International and Local) on contract administration and contractual commitment. Contract planning and analysis.

Have been involved in diversified high value contracts covering consultancy, engineering, construction and maintenance projects as well as general service contracts and agreements. Examples of contracts involved in are as follows: Projects Management and Consultancy Services, Provision of Technical Knowledge and Support and Technology Transfer, Financial Services, Damage Assessment, Drilling of Wells and Drilling Support Services, Production sharing, Construction of New Gathering Centres, Overhaul and Maintenance of Petrochemical Facilities and Calm Buyos, Construction and Maintenance of Building and Roads, Power and Water Purchase Agreements(PWPA), Supply, Installation and Maintenance of Computer Equipment, Cleaning of Company Areas, Hire of Vehicles and Tugs, Provision of Specialist personnel, Lease/Purchase and Maintenance of Softwares, etc.

Major contract strategies used are Lump Sum Turnkey, EPC, EPCM, BOQ, Remeasurable, Reimbursable, FFP, GMP, Incentive contracting, Target cost, IQID, Time & Materials, Alliancing/partnering, outsourcing, etc. Develops and implements strategy for supply chain management.

Worked primarily on individual basis with complete supervisory responsibility of subordinates. Also functioned as part of a matrix organisation structure.

1. **COMPANY : Reliance Industries Ltd.,Bombay, India**

**PERIOD : May,1991 – May,1992**

**POSITION HELD & DUTIES:**

**Senior Engineer – Projects**

Responsible for project coordination, planning, implementation, monitoring and control of petrochemical project (for production of ethylene and HDPE). Have been involved in feasibility studies and market survey, preparing project coordination and implementation manuals, drafting of contract documents, estimation, procurement planning and scheduling of equipment, bid evaluation, liaising with licensors, consultants and contractors/subcontractors(International and Local) and monitoring progress. Making successful claims from clients. Also have been involved in procurement activities including writing MTOs and purchase orders, drafting and reviewing procurement documents including prequalification and enquiry documents, following up with vendors, inspection and expediting.

1. **COMPANY : Arabian Oil Company, Al-Khafji, Saudi Arabia**

**PERIOD : Jun,1983 – Aug,1988**

**POSITION HELD & DUTIES:**

**Contracts Control Engineer**

Responsible for developing, administering, monitoring, coordination, auditing and control of drilling, mechanical and civil engineering construction contracts as well as various types of service contracts by onsite (on-shore and offshore) checking of progress and quality and ensuring work is carried out according to requirements and company procedures. Preparation of tender documents from commercial and technical aspects and advising on method of Tendering. Prequalification and classification of Contractors (International and Local). Technical and commercial evaluation of bids. Providing support service on interpretation of contracts during contract administration and claim resolution. Writing variation orders. Coordinating with legal and multi-disciplinary executing departments and Contractors (International and Local) on administering of contracts. Writing monthly progress reports to management on the progress of construction and service contracts. Cost control including checking and controlling of payments made to contractors and estimating. Verifying User Depts. And contractors compliance with Company contracting policies and procedures.

Have been involved in contracts such as, drilling and workover service, acid stimulation of wells, fishing, construction and maintenance of gas turbines, refinery, desalter and desalination plant, cooling towers, sewage plant and pipelines, maintenance and painting of on-shore and offshore structures, building maintenance, Power and Water Purchase Agreements(PWPA), Production sharing/concession Agreement, supply and maintenance of furniture, A/C machines, heavy duty equipment, word processors, catering services, etc.

1. **COMPANY : Russel PlasticsTechnology Inc.Lindenhurst,**

**New York,U.S.A**

**PERIOD : Jan,1982 – Mar,1983**

**POSITION HELD & DUTIES:**

**Project Engineer**

Responsible for and involved in design and thermal and stress analysis of reinforced plastics/composites products using kelvar, graphite and glass fibre materials. Manufacturing of products such as, radomes, reflectors, FRP pipes, honeycomb and foam sandwich structures, etc. using autoclave, filament winding, hand lay-up, vacuum bag and compression moulding methods. Tool and mould design. Research on composite materials and preparing research report. Quoting, estimating and dealing with vendors. Writing Bill of Materials and Operations Sheet.

1. **COMPANY : Lunn Industries Inc, Wyandanch, New York,U.S.A**

**PERIOD : 1981**

**POSITION HELD & DUTIES:**

**Project Engineer**

Responsible for and involved in design and thermal and stress analysis of reinforced plastics/composite product using graphite and glass fibre materials. Also involved in manufacturing of products such as, radomes, FRP pipes, reflectors, fuel tanks, honeycomb and foam sandwich structures, etc. using vacuum bag, filament winding and hand lay-up methods. Writing Bill of Materials and Operations Sheet and estimating.

**EXTRACURRICULAR ACTIVITIES / HONORS**

1. **Professor/Teaching**: Part-time professor for MBA, ACCA, BTEC and Chartered Institute of Purchasing & Supply (CIPS) (UK) courses in universities in Abu Dhabi and Dubai for the past 10 years. I teach the following courses: Organizational Behavior and Management Process, Marketing, Human Resource Management, Business Analysis, Supply Chain Management, Purchase and Contracts Management, Strategic Planning and Management, Conflict Management, Business Process Re-Engineering, Decision Making, Business Law, Performance Management, Sales and Distribution management, Managing Services, Change Management etc.

**Teaching (Part-Time) at the following Universities:**

1. University of Dubai
2. Sikkim Manipal University (UAE)
3. MAS Institute of Management (UAE)
4. University of Wolverhampton/Cornerstone College (UAE)
5. **Founder, President and Director** of a charitable Nonprofit organization (NGO) in India: “Deb Kalika Choudhury Charity & Development Center” operating in the areas of health care and education for the underprivileged since the Year, 2000.
6. **Hobbies/Interests**: Consultancy services, Conference speaking, Multilevel/network marketing , reading, debating, chess, photography, puzzle, scrabble, research,psychology, learning musical instruments, philosophy, yoga, astronomy, walking, meditation etc.
7. **Volunteer** for Medicins Sans Frontieres (MSF), UNICEF, Art of Living, and Child Relief and You(CRY)
8. **Editor**: Editor for the Journal of Management, Social Science and Humanities
9. **Awards/Honours**: Received the “Glory of Bengal” Award from Nonresident Overseas Association of Bengal and Bengal Chamber of Commerce and Industries ( a wing of West Bengal State Govt. in India) for academic and professional achievements and philanthropic work towards development of Bengal in 2012.
10. Received “Social Sustainability Champion” award from Adsync/ABP Group in April, 2019.
11. Received “TATA Inspire” award, from TATA Group, in 2012.
12. Received “Excellence in Teaching Award” from University of Dubai, in 2011
13. Active member of various cultural and professional organizations.
14. A Road is named after Dr.Choudhury in India: “Dr.DebPrasanna Choudhury Road” in
15. **My website**: [www.drdebchoudhuryfoundation.org](http://www.drdebchoudhuryfoundation.org)

**REFERENCE**

Will be provided upon request.